

Forest Kindergarten

Camera and mobile phone policy

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Reviewed by: Caroline Watts

Forest Kindergarten have a strict policy regarding the use of mobile phones and cameras, which has been formulated to safeguard children. The policy applies to staff members, parents and other visitors to the setting. From time to time we like to take photographs of our children and nursery in action.

These photographs will all be taken using Forest Kindergarten smart phones. This is to aid the recording of the development of children.

The photos are generally used to share with parents in the regular email diary and the children's learning development folder. No photos will be taken of a child if consent has not been gained from the parents first (contained within the Forest Kindergarten Enrolment form).

Under no circumstances will these photographs be circulated outside the nursery, used for promotional purposes or posted on the website unless express permission is received in writing from parents/carers beforehand. The consent documentation is contained within the Forest Kindergarten Enrolment form.

The Forest Kindergarten smart phones are for documenting children's learning and development, and safety and communication. These phones shall not be used for any purpose other than emergency calls or communication within the setting. No personal calls will be permitted whilst staff are on duty during nursery operating hours.

Only phones and cameras provided to staff by Forest Kindergarten can be used throughout the duration of the nursery day.

Parents and Visitors

Parents and visitors to the site have to keep their phones and cameras in their pockets or handbags (ie out of sight) when on Forest Kindergarten premises. Any phone calls must be made or taken off premises. The only photographs taken of children will be with Forest Kindergarten equipment and with the express written consent of the child's parent or carer.